

WEDDING DAY RESPONSIBILITIES

<i>Responsibilities</i>	<i>Name</i>	<i>Cell Phone</i>
Rings & marriage license	_____	_____
Bride's wedding apparel	_____	_____
Bride's emergency kit	_____	_____
Groom's tuxedo and accessories	_____	_____
Favors, guest book & pen	_____	_____
Aisle runner, unity candle & holder	_____	_____
Cake knife, server and toasting flutes	_____	_____
Wedding programs	_____	_____
Ring bearer pillow	_____	_____
Guest book table attendant	_____	_____
Gift table attendant	_____	_____
Pay officiant and other vendors	_____	_____
Personal flowers	_____	_____
Lighting candles prior to ceremony	_____	_____
Toasts and announcement of couple	_____	_____
Transportation of gifts	_____	_____
Bouquet for floral preservation	_____	_____
Top layer of cake and cake top	_____	_____
Gather rental items / bride's gown	_____	_____

<i>Vendors (Wedding Day Contact)</i>	<i>Name</i>	<i>Cell Phone</i>
Cake	_____	_____
Catering	_____	_____
Event coordinator	_____	_____
Facility contact	_____	_____
Flowers	_____	_____
Hair	_____	_____
Makeup	_____	_____
Music/ceremony	_____	_____
Music/reception	_____	_____
Officiant	_____	_____
Photographer	_____	_____
Transportation	_____	_____
Videographer	_____	_____